



London Borough of Hammersmith & Fulham

Cabinet

Agenda

**THURSDAY
11 NOVEMBER 2010
7.00 pm**

**COURTYARD ROOM
HAMMERSMITH
TOWN HALL
KING STREET
LONDON W6 9JU**

Membership

Councillor Stephen Greenhalgh, Leader
Councillor Nicholas Botterill, Deputy Leader (+Environment and Asset Management)
Councillor Mark Loveday, Cabinet Member for Strategy
Councillor Helen Binmore, Cabinet Member for Children's Services
Councillor Joe Carlebach, Cabinet Member for Community Care
Councillor Harry Phibbs, Cabinet Member for Community Engagement
Councillor Lucy Ivimy, Cabinet Member for Housing
Councillor Greg Smith, Cabinet Member for Residents Services

**Date Issued
29 October 2010**

If you require further information relating to this agenda please contact:
David Viles, Committee Co-ordinator, Councillors Services, tel: 020 8753 2063 or email: David.Viles@lbhf.gov.uk

Reports on the open Cabinet agenda are available on the Council's website: http://www.lbhf.gov.uk/Directory/Council_and_Democracy

DEPUTATIONS

Members of the public may submit a request for a deputation to the Cabinet on non-exempt item numbers **4 to 6** on this agenda using the Council's Deputation Request Form. The completed Form, to be sent to David Viles at the above address, must be signed by at least ten registered electors of the Borough and will be subject to the Council's procedures on the receipt of deputations. **Deadline for receipt of deputation requests: Thursday 4 November 2010.**

COUNCILLORS' CALL-IN TO SCRUTINY COMMITTEES

A decision list regarding items on this agenda will be published by **Monday 15 November**. Items on the agenda may be called in to the relevant Scrutiny Committee.

The deadline for receipt of call-in requests is: **Thursday 18 November at 3.00pm**. Decisions not called in by this date will then be deemed approved and may be implemented.

A confirmed decision list will be published after 3:00pm on **Thursday 18 November**.

**Members of the Public are welcome to attend.
A loop system for hearing impairment is provided, together with disabled
access to the building**

Cabinet Agenda

11 November 2010

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3.	DECLARATION OF INTERESTS	
	<p>If a Councillor has any prejudicial or personal interest in a particular report he/she should declare the existence and nature of the interest at the commencement of the consideration of the item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a prejudicial interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken, unless a dispensation has been obtained from the Standards Committee.</p> <p>Where members of the public are not allowed to be in attendance, then the Councillor with a prejudicial interest should withdraw from the meeting whilst the matter is under consideration, unless the disability has been removed by the Standards Committee.</p>	
4.	THE GENERAL FUND CAPITAL PROGRAMME, HOUSING REVENUE CAPITAL PROGRAMME AND REVENUE BUDGET 2010/11 – MONTH 5 AMENDMENTS	11 - 20
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9.	EXCLUSION OF PRESS AND PUBLIC	

The Cabinet is invited to resolve, under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

- 10. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 14 OCTOBER 2010 (E)**
- 11. FORMER SHEPHERDS BUSH LIBRARY : EXEMPT ASPECTS (E)**
- 12. SUMMARY OF EXEMPT DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION (E)**

Agenda Item 1

London Borough of Hammersmith & Fulham



Cabinet

Minutes

Thursday 14 October 2010

PRESENT

Councillor Stephen Greenhalgh, Leader
Councillor Nicholas Botterill, Deputy Leader (+Environment and Asset Management)
Councillor Mark Loveday, Cabinet Member for Strategy
Councillor Helen Binmore, Cabinet Member for Children's Services
Councillor Joe Carlebach, Cabinet Member for Community Care
Councillor Harry Phibbs, Cabinet Member for Community Engagement
Councillor Lucy Ivimy, Cabinet Member for Housing
Councillor Greg Smith, Cabinet Member for Residents Services

1. MINUTES OF THE CABINET MEETING HELD ON 2 SEPTEMBER 2010

RESOLVED:

That the minutes of the meeting of the Cabinet held on 2 September 2010 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

2. APOLOGIES

There were no apologies for absence.

3. DECLARATION OF INTERESTS

There were no declarations of interest.

4. PETITIONS : CONSULTATION TO CLOSE BARON'S COURT LIBRARY

The Council received two petitions against the proposed closure of Baron's Court Library. One with 2350 signatures and the other signed by 28 residents of North End House and West Kensington Court, W14. In addition, 8 students of Normand Croft Primary School also submitted letters asking for the library to remain open.

The Petition prayer was:-

“H&F Council plan to close Barons Court Library, as part of its library strategy. We, the undersigned local residents and/or users of the library, wish to register our objection to this proposal, and the lack of a meaningful and transparent consultation process. We call upon H&F Council to:

- (i) Find a strategy to keep our library open.
- (ii) Consult in a meaningful and transparent manner with the local residents on any future proposals affecting the library”.

Patsy Heavey and Chris Johnson addressed Cabinet in support of the petition requesting that the library stay open at its current purpose-built location, providing improved and value for money services. She also asked the Council to properly engage residents and services users properly in any future consultation.

In response, Councillor Smith agreed with the need to streamline backroom support and cut staffing costs while improving investment in library stock. Officers will look at the Hillingdon and Westminster models before a decision was made. The Leader stated that books had to be at the heart of the library. The Council was interested to note that Avonmore Primary School used it as its school library. He reiterated that the current high labour cost and low level of material investment model was not sustainable. A new operating model had to be found in order for the library to stay open.

Cabinet thanked Ms Heavey and Mr Johnson for taking their time to attend the meeting.

RESOLVED:

That Officers undertake further research into the matter and report back to Cabinet as part of the Library Strategy review later in the year.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

5. THE GENERAL FUND CAPITAL PROGRAMME AND HOUSING REVENUE CAPITAL PROGRAMME 2010/11 – MONTH 3 AMENDMENTS

RESOLVED:

1. That the changes to the capital programme, as set out in Appendix 1 of the report be approved.

2. That revenue virement totalling £1,478,000, as set out in Appendix 2 of the report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

6. WORLD CLASS FINANCIAL MANAGEMENT (WCFM) TRANSFORMATION PROGRAMME

RESOLVED:

1. That the WCFM programme to deliver the objectives outlined in section 2 of the report be approved.
2. That the reorganisation of LBHF finance staff, as set out in section 6 of the report, be approved.
3. That one-off funding of £385,000 be allocated to the WCFM programme, from the Invest to Save fund.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

7. SHEPHERDS BUSH MARKET REGENERATION

RESOLVED:

1. That the emerging proposals for the comprehensive regeneration approach for Shepherds Bush Market area, as set out in section 2 of the report, be endorsed.

2. That the preferred development route of disposal of the Pennard Road former Laundry Site as part of a land assembly strategy, as set out in section 3.3 of the report, be approved.
3. That the Cabinet resolves to seek compulsory purchase powers for the acquisition of all relevant property interests within the regeneration site which are not already owned by the Council and which it is necessary to acquire for the purposes of implementing a comprehensive scheme approved by the Council, subject to the conditions set out in section 3.1 of the report.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

8. **OUTCOME OF OUT OF HOURS SERVICE REVIEW - PROPOSAL TO TRANSFER SERVICE TO HFBP AND THE ROCHDALE CONTACT CENTRE**

RESOLVED:

1. That the transfer of the Out of Hours Service to the Bridge Partnership and the Rochdale contact centre be approved.
2. That the Director of Residents Services to enter into such agreements (and such terms) as she considers appropriate to enable the above transfer be authorised.

Cabinet noted a paper circulated earlier to Members outlining issues impacting alternative service options.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report and the circulated paper.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

9. PARKING CHARGES REVIEW

RESOLVED:

That approval be given to:

1. The increase for the standard first six month and annual resident permits to £71 and £119 respectively during the 2010/11 financial year;
2. The freezing of the cost of the standard first six month and annual resident permits at £71 and £119 respectively until 2014/15;
3. The increase in the standard pay & display parking tariff to £2.80 per hour for Shepherd's Bush, Fulham and Hammersmith Town Centre areas (Zones A, CC, G, F and S) during the 2010/11 financial year;
4. The increase in the standard pay & display parking tariff for all other zones to £2.20 per hour during the 2010/11 financial year;
5. The 2nd stage increase in the pay and display tariffs as detailed in para. 3.1 of the report;
6. The increase in the hourly rate for the SMART Visitor Permit to £1.80 per hour during the 2010/11 financial year;
7. The increase in parking charges in Council operated car parks in line with the Controlled Parking Zones in which they are located.
8. The increase in charges related to the suspension of parking bays as indicated in the body of the report;
9. Increasing the 'green' vehicle parking permit rate to £60 per year.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

10. **CYCLE TRAINING FOR CHILDREN, STUDENTS AND ADULTS AND RELATED SERVICES**

RESOLVED:

1. That the contracts for Lots 1, 3 and 4 (as set out in the report) be awarded to Bikeworks Limited for a period of three years, with an option to extend for up to two further years on an annual basis.
2. That authority be delegated to the Director of Environment to award the contract for Lot 2, the contract to run for a period of three years, with an option to extend for up to two further years on an annual basis.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

11. **NEW KINGS PRIMARY SCHOOL - ALTERATIONS TO CREATE A CHILDREN'S CENTRE**

RESOLVED:

1. That approval be given to award the contract for the works in the report to Philiam Construction & Development Limited in the sum of £274,000 (plus fees) as set out in para. 5.4 of the report, the works to be awarded under the Measured Term Contract for Non-Housing Projects 2007/2010.
2. To note that the contract is expected to start on 25 October 2010 for a period of 17 weeks.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

12. WILLIAM PARNELL PARK IMPROVEMENT PROJECT

RESOLVED:

1. That approval be given to undertake improvements to William Parnell Park at a total cost of £445,000 as set out in paras. 3.1 and 3.2 of the report.
2. That authority to award the works contracts be delegated to the Director of Residents Services, and the Director of Finance and Corporate Services in consultation with the Cabinet Member for Residents Services.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

13. HOSTEL IMPROVEMENT

RESOLVED:

That, subject to tender, £1.517m be committed to the refurbishment and improvement of 90 units of hostel stock and £150,000 for the provision of 3 disability units at 456 Uxbridge Road.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

14. HAMMERSMITH TOWN HALL EXTENSION - REFURBISHMENT WORKS TO 4TH FLOOR TO FACILITATE THE RELOCATION OF THE PRIMARY CARE TRUST STAFF

RESOLVED:

1. To note the appointment of Philiams Construction & Development Limited to carry out the proposed refurbishment works to enable the decanting of the Primary Care Trust (PCT) from 1 Hammersmith Broadway to the 4th floor Hammersmith Town Hall Extension.
2. To note that PCT will wholly fund the cost of the project in the sum of £150,000 plus contingencies in the sum of £25,000 making a total estimated cost of £175,000. Consequently there will be no cost to the Council and the subsequent utilisation of the accommodation by the PCT will generate an annual income of approximately £360,000 for reinvestment or debt reduction.
3. To authorise the granting of a lease to the Primary Care Trust for the 4th floor, Town Hall Extension on the terms outlined in the report subject to such detailed terms and conditions, or modifications, as the Assistant Director Building and Property Management and Assistant Director (Legal and Democratic Services) consider appropriate.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

15. FORWARD PLAN OF KEY DECISIONS

The Forward Plan was noted.

16. SUMMARY OF OPEN DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION

The summary was noted.

17. SUMMARY OF URGENT DECISION TAKEN BY THE LEADER, REPORTED TO THE CABINET FOR INFORMATION

The summary was noted.

18. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority)] as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

19. OUTCOME OF OUT OF HOURS SERVICE REVIEW - PROPOSAL TO TRANSFER SERVICES TO HFBP AND THE ROCHDALE CONTACT CENTRE : EXEMPT ASPECTS (E)

The report was noted.

20. CYCLE TRAINING FOR CHILDREN, STUDENTS AND ADULTS AND RELATED SERVICES : EXEMPT ASPECTS (E)

The report was noted.

21. SHEPHERDS BUSH MARKET REGENERATION : EXEMPT ASPECTS (E)

The recommendations were approved.

22. REGENERATION OF 248 HAMMERSMITH GROVE - COMPULSORY PURCHASE ORDER POWERS (E)

The recommendations were approved.

23. **SUMMARY OF EXEMPT DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION (E)**

The summary was noted.

24. **SUMMARY OF EXEMPT URGENT DECISIONS TAKEN BY THE LEADER, AND REPORTED TO THE CABINET FOR INFORMATION (E)**

The summary was noted.

Meeting started: 7.00 pm
Meeting ended: 7.20 pm

Chairman

Cabinet

11 NOVEMBER 2010

LEADER

*Councillor Stephen
Geenhalgh*

**THE GENERAL FUND CAPITAL PROGRAMME,
HOUSING REVENUE CAPITAL PROGRAMME
AND REVENUE BUDGET 2010/2011 – MONTH 5
AMENDMENTS.**

**Wards:
All**

The purpose of this report is to seek approval for changes to the Capital Programme and the Revenue Budget.

CONTRIBUTORS

All Departments

Recommendations:

That approval be given to:

- 1. The changes to the capital programme as set out in Appendix 1.**
- 2. A revenue virement totalling £422,000 as set out in Appendix 2.**

**HAS AN EIA BEEN
COMPLETED?
YES**

1. SUMMARY

- 1.1 This report sets out proposed amendments to both Capital and Revenue Estimates as at month 5.

2. GENERAL FUND CAPITAL PROGRAMME

- 2.1 Table 1 summarises the proposed amendments to the 2010/11 General Fund capital programme and is detailed in Appendix 1.

Table 1 – Summary of Proposed Amendments to the General Fund Capital Programme.

Service Area	Last Approved Budget at Cabinet 14 October	Slippage to 2011/12	Additions/ Reductions	Revised Budget at Month 5
	£'000	£'000	£'000	£'000
Children's Services	13,349	0	1,130	14,479
Community Services (Adult Social Care)	2,634	0	(1,810)	824
Regeneration and Housing	0		1,871	1,871
Environment Services	14,286	0	9	14,295
Finance and Corporate Services	2,036	0	0	2,036
Resident's Services	10,462	(2,104)	401	8,759
Total	42,767	(2,104)	1,601	42,264

- 2.2 **Movement in Mainstream Expenditure (£2.104m)** The main adjustment relates to the reprofiling of expenditure for the Bishops Park and Fulham Palace Grounds restoration project.
- 2.3 **Movement in Specific Funded Schemes.** There has been a net increase of £1.6 in specific funded budgets. These relate to confirmed new funding allocations as identified in Appendix 1. The largest allocation is £1.1m for Early Years and Child Care. A number of new schemes funded by developer contributions have been included for a range of Parks and Highways projects.

3. REVENUE BUDGET ADJUSTMENTS

- 3.1 Cabinet is required to approve all budget virements that exceed £100,000. At month 5, approval is requested for virements totalling £422,000. The virement requests are set out in Appendix 2 and summarised below:

Transfer of Budgets Between Departments

- Additional budget provision to alleviate budgetary pressures -Transfer of funding from Centrally Managed Budgets to Residents Services.

The above transfer is moving resources from one budgetary head to another without changing the purpose for which the budgetary allocations were made.

- 3.2 Virements below £50,000 are subject to approval by the Director of Finance whilst virements from £50,000 to £100,000 require a Cabinet Member decision.

LOCAL GOVERNMENT ACT 2000
LIST OF BACKGROUND PAPERS

No.	Brief Description of Background Papers	Name/Ext. of holder of file/copy	Department
1.	Revenue Monitoring Documents	James Arthur Ext. 2562	Corporate Finance Room 5 , Town Hall
2.	Capital Monitoring Documents	Isaac Egberedu Ext. 2503	Corporate Finance Room 5, Town Hall

CHILDREN'S SERVICES						
Schemes	2010/11					Comments
	Last Reported Budget	Slippage	Additions/Reductions	Reprofiling	Revised Budget at Month 5	
	£000's	£000's	£000's	£000's	£000's	
Children's Centres	1,378	0	0	0	1,378	
Targetted Capital	2,755	0	0	0	2,755	
Primary Capital Programme	5,537	0	0	0	5,537	
Early Years and Child Care	0	0	1,130	0	1,130	Updated for allocation
Devolved Capital to Schools	884	0	0	0	884	
Other	2,795	0	0	0	2,795	
Schools Capital Programme	0	0	0	0	0	
Total Children's Services	13,349	0	1,130	0	14,479	

COMMUNITY SERVICES						
Schemes	2010/11					Comments
	Last Reported Budget	Slippage	Additions/ Reductions	Reprofiling	Revised Budget at Month 5	
	£000's	£000,s	£000's	£000's	£000's	
17 Rivercourt Road (mainstream)	13	0	0	0	13	Slippage from 2009/10 Supported borrowing not taken up in line with debt reduction programme.
Relocation of HF Mind (mainstream)	15	0	0	0	15	
Adult Social Care Grant	317	0	0	0	317	
Grants to Social Landlords to Improve Hostels	0	0	215	0	215	
Mental Health SCE	154	0	-154	0	0	
Sir Oswald Stoll Foundation(DCLG)	61	0	0	0	61	
Social Care IT Infrastructure Capital Grant (DOH)	83	0	0	0	83	
Supporting Your Choice (Social Care Reform)(DoH)	120	0	0	0	120	
Total Community Services	763	0	61	0	824	

REGENERATION & HOUSING						
Schemes	2010/11					Comments
	Last Reported Budget	Slippage	Additions/ Reductions	Reprofiling	Revised Budget at Month 5	
	£000's	£000's	£000's	£000's	£000's	
Fulham Twenty20 - BEC	100	0	55	0	155	Budget Realignment
St Andrews Church	0	0	268	0	268	Budget Realignment
Management and Admin	21	0	0	0	21	Budget Realignment
Fulham Futures - Dawes Road	1,190	0	(193)	0	997	Budget Realignment
Sports and Health Initiative (NDC)	160	0	(160)	0	0	Budget Realignment
Shepherds Bush Training Centre	400	0	30	0	430	Budget Realignment
Total	1,871	0	0	0	1,871	

ENVIRONMENT SERVICES						
Schemes	2010/11					Comments
	Last Reported Budget	Slippage	Additions/ Reductions	Reprofiling	Revised Budget at Month 5	
	£000's	£000's	£000's	£000's	£000's	
Footways and Carriageways.	2,197	0	0	0	2,197	
Disabled Access to Office Buildings	250	0	0	0	250	
Planned Maintenance	3,023	0	0	0	3,023	
River Wall Repairs	298	0	0	0	298	
Private Sector Housing Grants	938	0	0	0	938	
Transport For London Schemes	2,399	0	0	0	2,399	
Parking Reserve	1,185	0	0	0	1,185	
Developer Contribution Funded	3,235	0	9	0	3,244	Additional contribution
Efficiency Reserve Fund	436	0	0	0	436	
Others	325	0	0	0	325	
Total Environment Services	14,286	0	9	0	14,295	

FINANCE & CORPORATE SERVICES						
Schemes	2010/11					Comments
	Last Reported Budget	Slippage	Additions/ Reductions	Reprofiling	Revised Budget at Month 5	
	£000's	£000,s	£000's	£000's	£000's	
Contribution to Invest to Save Fund	750	0	0	0	750	
E- Procurement (Invest to Save)	4	0	0	0	4	
Executive Management Centre	71	0	0	0	71	
Implementation of a Corporate Complaints and Enquiries Management System.	184	0	0	0	184	
Payment capture and income distribution system (Finance IT Reserve and revenue contribution)	585	0	0	0	585	
Smart Working - Corporate IT (Invest to Save)	223	0	0	0	223	
Smart Working (Invest to Save)	219	0	0	0	219	
Total Expenditure	2,036	0	0	0	2,036	

RESIDENT'S SERVICES						
Schemes	2010/11					Comments
	Last Reported Budget	Slippage	Additions/ Reductions	Reprofiling	Revised Budget at Month 5	
	£000's	£000,s	£000,s	£000,s	£000's	
Other Parks Expenditure	1,083	0	455	0	1,538	Increase in budget mainly due to developer cotributions
Bishops Park	6,110	(2,104)	21	0	4,027	Slippage of mainstream funding
Play Builders	866	0	(75)	0	791	Programme under review pending gov't announcements
Shepherds Bush Common Improvements	2,136	0	0	0	2,136	
Libraries	9	0	0	0	9	
Safer Communities	115	0	0	0	115	
Others	143	0	0	0	143	
Total Residents Services	10,462	(2,104)	401	0	8,759	

APPENDIX 2 - VIREMENT REQUEST FORM

BUDGET REVENUE MONITORING REPORT – PERIOD 5

Details of Virement	Amount (£000)	Department
Corporate contribution to permanently resolve uncontrollable budget pressures on waste and street cleansing budgets.	422	RSD
Additional budgetary provision to alleviate budgetary pressures within Residents Services.	(422)	Centrally Managed Budgets
TOTAL of Requested Virement (Debits)	422	

Agenda Item 5



London Borough of Hammersmith & Fulham

Cabinet

11 NOVEMBER 2010

LEADER

*Councillor Stephen
Greenhalgh*

**TREASURY MANAGEMENT UPDATE FOR
THE FIRST SIX MONTHS OF 2010-11**

**Wards;
All**

This report provides information in the Council's debt, borrowing and investment activity up to 30 September 2010.

CONTRIBUTORS

DFCS
ADLDS

Recommendation:

That the Council's debt, borrowing and investment activity up to the 30 September 2010 be noted.

1. INTRODUCTION

- 1.1 CIPFA issued the revised Code of Practice for Treasury Management in November 2009 following consultation with Local Authorities during the summer. The revised Code suggests that members should be informed of Treasury Management activities at least twice a year. This report therefore ensures this Council is embracing Best Practice in accordance with the Chartered Institute of Public Finance and Accountancy's (CIPFA) revised Code of Practice.
- 1.2 This report covers both quarters and provides information on the Council's debt, borrowing and investment activity up to 30th September 2010.

2. ECONOMIC BACKGROUND

- 2.1 The first six months of the financial year of 2010/11 saw:
- The new coalition government enact a fiscal squeeze set to be the most severe since the end of the 1930's, through its Emergency Budget on the 22nd June;
 - The labour market show some tentative signs of improvement;
 - The UK's trade position deteriorate, despite the weak pound;
 - The Monetary Policy Committee maintain Quantitative Easing (QE) and keep Bank Rate on hold at 0.5%;
Quantitative easing is the purchase of government bonds or gilts by the Bank of England to increase the money supply.
 - UK GDP increase 1.2% in the second quarter of 2010 which takes the annual figure up to 1.7%
 - GDP forecast staying positive but low through 2010. Growth is expected to be slow, at a rate of just over 3% in two years time due to the extra fiscal tightening announced in the June budget;
 - US GDP grow slower than initially estimated;
 - EU growth grow at its fastest pace in more than 3 years, boosted by a strong performance by Germany and France;
 - UK CPI Inflation in August remain its lowest since February at 3.1%;
 - RPI remain high at 4.7% in August;
 - Public Sector Net Borrowing post a record high in August at £15.3 billion as interest payments on gilts shot up because of higher inflation;
 - British house prices rise 0.2 percent in August, confounding expectations for a decline (Halifax). It is expected that UK house prices will remain static overall in 2010;
 - Nationwide report that house prices fell 0.9% in August due to a rise in the number of properties available.

3. ECONOMIC FORECAST

3.1 The Council's Treasury Adviser, Sector, provides the following interest rate forecast:

Sector's Interest Rate View														
	NOW %	Sep-10 %	Dec-10 %	Mar-11 %	Jun-11 %	Sep-11 %	Dec-11 %	Mar-12 %	Jun-12 %	Sep-12 %	Dec-12 %	Mar-13 %	Jun-13 %	Sep-13 %
Sector's Bank Rate	0.50	0.50	0.50	0.50	0.50	0.75	1.00	1.25	1.50	2.00	2.50	3.00	3.25	3.25
5 yr PWLB Rate	1.96	2.20	2.20	2.20	2.40	2.60	2.80	3.00	3.30	3.60	3.80	4.10	4.40	4.40
10 yr PWLB	3.19	3.30	3.30	3.30	3.40	3.70	3.90	4.00	4.30	4.40	4.60	4.60	4.90	4.90
25 yr PWLB	4.09	4.20	4.20	4.30	4.30	4.40	4.50	4.70	4.70	4.80	5.00	5.00	5.00	5.00
50 yr PWLB	4.10	4.20	4.20	4.30	4.30	4.40	4.50	4.70	4.70	4.80	5.00	5.00	5.00	5.00

- The forecast is based on moderate economic recovery and moderate Monetary Policy Committee concerns about inflation looking 2 years ahead
- The first Bank Rate increase is expected to be in the quarter ending September 2011;
- Long term Public works loans Board (PWLB) rates are expected to steadily increase to reach 5% by the end of 2012 due to high gilt issuance, reversal of Quantitative Easing and investor concerns over inflation;
- The double dip recession worries have eased slightly in the UK but the economy is still fragile.
- There is considerable uncertainty in all forecasts due to the difficulties of forecasting the timing and amounts of QE reversal, the fiscal effect of a general election, speed of recovery of banks profitability and balance sheet position , changes in the consumer saving ratio, rebalancing of the UK economy in terms of export and import etc;
- Inflation is expected to fall below 2% in two years time even if interest rates remain at their record low;

4. TREASURY MANAGEMENT STRATEGY STATEMENT:

4.1 Annual Investment Strategy:

The Treasury Management Strategy for 2010/11 was approved by Council on 24th February 2010. The Council's Annual Investment Strategy, which is incorporated in the overall strategy, outlines the Council's investment priorities as follows:

- Security of Capital
- Liquidity

The Council will also aim to achieve the optimum return on investments commensurate with the proper levels of security and liquidity. In the current economic climate it is considered appropriate to keep investments short term, and only invest with highly credit rated financial institutions using the Sector suggested creditworthiness matrices, including Credit Default Swap overlay information provided by Sector.

4.2 A full list of investments held as at 30 September 2010 are as follows:

Money Market Fund	Principal £'m	Interest Rate	Start Date	Maturity Date
Primerate	10	0.81%		Call
Insight	6.3	0.61%		Call
Bank				
National Westminster Bank	30	0.85%		Call
Thurrock Council	4	0.48%	19/05/10	19/10/10
Barclays Bank	10	1.44%	20/11/09	19/11/10
Lloyds Bank	5	1.82%	20/11/09	19/11/10
NatWest Bank	5	0.91%	19/05/10	19/11/10
Thurrock Council	5	0.48%	24/05/10	24/11/10
Lloyds Bank	5	1.50%	21/04/10	21/01/11
Lloyds Bank	5	1.82%	28/01/10	27/01/11
Lloyds Bank	5	1.84%	20/05/10	19/05/11
Lloyds Bank	5	1.84%	30/06/10	02/06/11
Lloyds Bank	5	2.05%	04/08/10	03/08/11
Total Investments	100.3			

4.3 Officers can confirm that the approved limits within the Annual Investment Strategy was not breached during the first half of 2010/11.

As illustrated in the interest rate section above, investment rates available in the market are at an historical low point. These funds were available on a temporary basis, and the level of funds available was mainly dependent on the timing of precept payments, receipt of grants and progress on the Capital Programme. The table below shows that the authority outperformed the benchmark by 0.54%.

Benchmark	Benchmark Return Average Rate as at 30/09/10	Council Performance as at 30/09/10
7 days	0.42%	0.96%

5. OUTSTANDING DEBT AND INVESTMENTS

5.1 This table shows the Council's outstanding debt and investments at 30th September 2010 compared to 31st March 2010.

	31 March 2010		30 September 2010	
	000's		000's	
	Principal	Ave. Rate		Ave. Rate
Fixed Rate PWLB	475,520	5.93%	475,520	5.75%
Variable Rate PWLB	Nil		Nil	
Market & Temporary Loan	Nil		Nil	
Total Loans	475,520		475,520	
Total Investments	137,000	1.24%	100,300	0.96%
Net Borrowing	338,520		375,220	

5.2 Breakdown of Debt

	31 March 2010		30 September 2010 (Estimate)
HRA	404,634		409,732
GF	70,886		65,788
Total Debt	475,520		475,520

5.3 Variation on Investment Balances

It is quite usual for cash balances to fluctuate daily but in the first six months there was a payment to the DCLG of £30 million relating to Non Domestic Rates which has resulted in a reduction in overall cash balances.

6. PRUDENTIAL INDICATORS

This section shows the Council's position against the prudential indicators for 2009/10 agreed by Council in February 2009.

- 6.1 It is a statutory duty under S.3 of the Local Government Act 2003 and supporting regulations for the Council to determine and keep under review how much it can afford to borrow. The amount so determined is termed the "Affordable Borrowing Limit" or "Authorised Limits". In England and Wales the authorised limits represent the legislative limits specified in section 3 of the Local Government Act 2003.

The Council must have regard to the Prudential Code when setting the Authorised Limit, which essentially requires it to ensure that total capital investment remains within sustainable limits and, in particular, that the impact upon its future council tax and council rent levels is 'acceptable'.

Whilst termed an "Authorised Limit", the capital plans to be considered for inclusion incorporate financing by both external borrowing and other forms of liability, such as credit arrangements.

6.2 Limits to Borrowing Activity

- a) The Authorised Limit – This represents the maximum amount the Council may borrow at any point in time in the year. It has to be set at a level the Council considers "prudent" and it needs to be set and revised by members. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable and encompasses borrowing for temporary purposes. It is not a limit that is designed to be brought into consideration during the routine financial management of the authority. That is the purpose of the Operational Boundary.
- b) The Operational Boundary – This indicator is the focus of day to day treasury management activity within the authority. It is a means by which the authority manages its external debt to ensure that it remains within the self imposed Authorised Limit. Sustained breaches of the Operational Boundary would give an indication that the authority may be in danger of stepping beyond the Prudential boundaries it has set itself.

6.3 Interest Rate Exposures

Interest rate risk management is a top priority for local authority management. While fixed rate borrowing and investment can contribute significantly to reducing the uncertainty surrounding future interest rate scenarios, the pursuit of optimum performance may justify, or even demand, retaining a degree of flexibility through the use of variable interest rates on at least part of a treasury management portfolio. This is a best practice approach to treasury management and is to be encouraged to the extent that it is compatible with the effective management and control of risk.

- a) Upper Limit on fixed rate exposure -- This indicator identifies a maximum limit for fixed interest rates based upon the debt position net of investments.
- b) Upper Limit on variable rate exposure – This indicator identifies a maximum limit for variable interest rates based upon the debt position net of investments.
- c) Total principal funds invested for periods longer than 364 days – These limits are set to reduce the need for early sale of an investment, and are based on the availability of investments after each year-end.

	2010/11 Limit	30 September 2010 Actual
	000's	000's
Authorised Limit for external debt	506,991	375,220
Operational Limit for external debt	490,450	375,220
Limit of fixed interest rate based on net debt	493,000	375,220
Limit of variable interest rate based on net debt	98,000	Nil
Principal sum invested >364 days	20,000	Nil

- 6.4 Maturity structure of borrowing – This indicator is designed to be a control over an authority having large concentrations of fixed rate debt needing to be replaced at times of uncertainty over interest rates. It is not necessary to include variable rate debt because local authorities do not face substantial refinancing risks.

Maturity structure of fixed rate borrowing during 2010/11

	Upper Limit	Lower Limit	Actual
Under 12 months	15%	0%	0.00%
12 months and within 24 months	15%	0%	0.00%
24 months and within 5 years	60%	0%	9.14%
5 years and within 10 years	75%	0%	16.57%
10 years and above	100%	0%	74.29%

7. COMMENTS OF THE ASSISTANT DIRECTOR (LEGAL AND DEMOCRATIC SERVICES)

- 7.1 There are no direct legal implications for the purpose of this report.

LOCAL GOVERNMENT ACT 2000
LIST OF BACKGROUND PAPERS

No.	Description of Background Papers	Name/Ext. of Holder of File/Copy	Department/ Location
1	Borrowings and Investments Ledger	Rosie Watson Ext. 2563	Room 4 Hammersmith Town Hall
2	CIPFA-Prudential Code - Accounting for Capital Finance	Rosie Watson Ext. 2563	Room 4 Hammersmith Town Hall
3	Various Economic commentaries	Rosie Watson Ext. 2563	Room 4 Hammersmith Town Hall

Agenda Item 6



London Borough of Hammersmith & Fulham

Cabinet

11 NOVEMBER 2010

LEADER

Councillor Stephen Greenhalgh

DEPUTY LEADER (+ENVIRONMENT & ASSET MANAGEMENT)

Councillor Nicholas Botterill

CONTRIBUTORS

Regeneration &
Housing Strategy
RSD
DFCS
ADLDS

FORMER SHEPHERDS BUSH LIBRARY

This report sets out the proposals for the retention of the former Shepherds Bush Library building as a publically accessible cultural facility and the relocation of the Bush Theatre on a long lease basis.

A separate report on the exempt part of the Cabinet agenda provides information on the legal, financial and business case aspects of the proposals for the relocation of the Bush Theatre to the former library building.

Recommendation:

That authority be delegated to the Director of Housing and Regeneration in conjunction with the Assistant Director (Legal and Democratic Services) and the Leader to agree the details of the lease of the former Shepherds Bush Library to the Bush Theatre.

Ward:

**Shepherds Bush
Green**

<p>HAS AN EIA BEEN COMPLETED? YES</p>
--

1. INTRODUCTION

- 1.1 A key regeneration objective set out in the Shepherds Bush Market Planning & Regeneration Brief is to ensure that there are new significant leisure, public arts or cultural facilities to act as a focus and public attraction; and that the former Shepherds Bush library building maintains a cultural role in the community as a publicly accessible facility that will help anchor and complement the overall market area regeneration.
- 1.2 Consultation on the Planning & Regeneration Brief has shown strong support for the desire to see broader cultural and social regeneration activity in the area and in particular that the former Shepherds Bush Library building be maintained as a cultural resource.
- 1.3 With the construction of the new library in Wood Lane next to the Westfield Shopping Centre the Council wishes to stop using the building as a library and let the property to the Bush Theatre.
- 1.4 The Bush Theatre's proposals for the use and improvements to the building share many similarities with the wider regeneration plans for the area. The theatre's management and trustees are keen to work closely with the developers for the market regeneration to realise a vibrant arts quarter and public square for example. The swift occupation of the building by the theatre could also play a vital role in working with the community to look at the benefits of the local area regeneration and providing a basis for community support of the scheme by offering a place for discussion and leisure but also by running workshops with community groups centred on the regeneration plans.
- 1.5 The Bush Theatre is a key element in creating a new sense of place at Shepherds Bush Market and with the possibility of establishing the likes of an open air street theatre, will bring a sense of excitement and increase footfall in the area.

2. FORMER SHEPHERDS BUSH LIBRARY BUILDING

Background

- 2.1 The former Shepherd's Bush Library is located on the south side of Uxbridge Road at the junction with Pennard Road.
- 2.2 The property is understood to have been constructed in 1895 with a rear extension in the 1970s. It is a three storey property with a gross internal floor area of approximately 11,605 sq ft and a site area of approximately 0.08 hectares/0.20 acres. The property is in generally poor repair.
- 2.3 Since the relocation of the library to the new premises next to the Westfield development this property has been used as a publicly

accessible local history library and resource and as a taster for the new library to aid the transition from the old to the new library. It is also currently being used as a Public Script Reference Library by the Bush Theatre.

- 2.4 In Town Planning terms this building is locally listed as a Building of Merit and is situated in the Shepherd's Bush Conservation area and has consent for class D1 uses (non residential institutions).

3. THE BUSH THEATRE

Background

- 3.1 The Bush Theatre is a home for new plays and an internationally renowned champion of playwrights. It has produced hundreds of premieres since its inception in 1972, many of them Bush commissions, and hosted guest productions by leading companies and artists from across the world.

The company's core objectives are:

- Developing, promoting and producing the best new theatre writing
- Providing professional development, education and training both for those within the industry and those learning about the industry
- Increasing audience access to New Writing both in London and further afield
- Encouraging cultural diversity

- 3.2 All of the company's activities are aimed at achieving these core objectives and many are complimentary. Key activities every year comprise:

- Producing around 12 fully presented productions of new plays
- Constructing National and International touring, as well as West End transfers where appropriate
- Reading and reporting on over 3,000 unsolicited scripts
- Commissioning up to seven new plays
- Providing Rehearsed Readings and development for new writers
- Publishing inexpensive play texts for each full production
- Providing practical professional development, education and training opportunities for creative and production personnel
- Programming a diverse selection of the best national and international new plays, in addition to commissioned plays
- Making provisions to involve disadvantaged sections of the community

Current Facilities

- 3.3 The Bush Theatre currently occupies around 14,000 sq ft of property in the borough under short-term tenancy agreements. This includes:
- Theatre and office space above O’neill’s pub on Shepherd’s Bush Green
 - 3 floors of rehearsal space and 2 empty shop units in the West 12 Shopping Centre
 - A storage arch on Trussley Road

4. RISK MANAGEMENT

- 4.1 The risk management arrangements are consistent with the Council's approach of putting residents first, and contribute positively to the delivery of opportunity risk as part of the Council's community strategy which is covered in the Council's corporate risk register entry number 10 (managing business objectives and meeting public needs and expectations).

5. RECOMMENDATION

- 5.1 Cabinet is recommended to approve the delegation of authority to agree the details of the lease of the former Shepherds Bush Library to the Bush Theatre. Further recommendations are in the separate report on the exempt part of the agenda.

6. COMMENTS OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES

- 6.1 These are in the separate report on the exempt part of the agenda.

7. COMMENTS OF THE ASSISTANT DIRECTOR (LEGAL AND DEMOCRATIC SERVICES)

- 7.1 These are in the separate report on the exempt part of the agenda.

LOCAL GOVERNMENT ACT 2000
LIST OF BACKGROUND PAPERS

No.	Description of Background Papers	Name/Ext of holder of file/copy	Department/ Location
1	Draft Shepherds Bush Market Planning & Regeneration Brief	Matt Butler, x3493	Environment, Planning
2	Shepherds Bush Market Regeneration Cabinet Report (14 October 2010)	Matin Miah, x3480	Regeneration
CONTACT OFFICER:		NAME: Matin Miah, EXT. 3480	



FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period November 2010 to February 2011

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from November 2010 to February 2011.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2009/10

Leader:	Councillor Stephen Greenhalgh
Deputy Leader (+Environment and Asset Management):	Councillor Nicholas Botterill
Cabinet Member for Children's Services:	Councillor Helen Binmore
Cabinet Member for Community Care:	Councillor Joe Carlebach
Cabinet Member for Community Engagement:	Councillor Harry Phibbs
Cabinet Member for Housing:	Councillor Lucy Ivimy
Cabinet Member for Residents Services:	Councillor Greg Smith
Cabinet Member for Strategy:	Councillor Mark Loveday

LIST OF KEY DECISIONS PROPOSED NOVEMBER 2010 TO FEBRUARY 2011

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet Full Council	11 Nov 2010	Treasury Management Update for the First Six Months of 2010-11	Leader of the Council
	26 Jan 2011 Reason: Expenditure more than £100,000	This report covers Quarter 1 and 2 for 2010/11 and provides information on the Council's debt, borrowing and investment activity up to the 30th September 2010.	Leader of the Council Ward(s): All Wards;
Cabinet	11 Nov 2010	Former Shepherds Bush Library	Leader of the Council
	Reason: Expenditure more than £100,000	Freehold acquisition and granting of lease to Bush Theatre.	Ward(s): Shepherds Bush Green;
Cabinet	11 Nov 2010	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 5 Amendments	Leader of the Council
	Reason: Expenditure more than £100,000	Report seeks approval to changes to the Capital Programme and Revenue Budget.	Ward(s): All Wards;
Cabinet	16 Dec 2010	Consultation Transport Plan for Hammersmith & Fulham	Deputy Leader (+Environment and Asset Management)
	Reason: Affects more than 1 ward	The Councils consultation Local Implementation Plan 2 in response to The Mayors Second Transport Strategy	Ward(s): All Wards;
Cabinet	16 Dec 2010	Library Strategy 2009-14 - Update and Review	Cabinet Member for Residents Services
	Reason: Affects more than 1 ward	Update for Members on progress against actions in Library Strategy 2009-14 and proposals for next steps to continue modernisation of library service.	Ward(s): All Wards;

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet	16 Dec 2010	Family Support Proposal Proposals for future provision of support to vulnerable families in Hammersmith and Fulham.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	16 Dec 2010	Internal Audit Service Re-Tender To approve the new contract for internal audit.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	16 Dec 2010	School Organisation Plan 10 year capital strategy to provide accommodation for projected pupil demand for school places.	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	16 Dec 2010	Pre-paid Card pilot We are looking to explore the potential benefits of a pre-paid card, with a range of benefits both to residents and to the council. Initially, we wish to undertake a small, self-contained pilot, with evaluation after six months to produce indications of whether and how to undertake a wider roll-out across the council. This pilot would enable payments across housing benefits, adults and children social care, but also to provide a card that all residents of Hammersmith could use for leisure facilities.	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	16 Dec 2010	Integrated Care Programme To seek delegated authority for the Director of Community Services to agree arrangements for integrating care services with Central London Community Healthcare Trust. Also to commence discussions with Royal Borough of Kensington & Chelsea and Westminster City Council about undertaking this jointly.	Councillor Joe Carlebach
	Reason: Expenditure more than £100,000		Ward(s): All Wards;

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet	16 Dec 2010	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 6 Amendments Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	10 Jan 2011	Economic Development Update This report updates Members on work to maximise jobs and employment opportunities for residents and to support business growth and retention.	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	10 Jan 2011	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 7 Amendments Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	10 Jan 2011	Mobile Device Encryption and Access Control Mobile Device Encryption and Access Control to secure our data	Leader of the Council
Cabinet	10 Jan 2011	Local Housing Company Consideration to establish organisational structures for a Local Housing Company.	Councillor Lucy Ivimy
Cabinet	7 Feb 2011	Parks Capital Improvement Programme This report seeks Cabinet approval for the parks capital programme for 2010/11.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	7 Feb 2011	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 8 Amendments Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet	21 Mar 2011	<p>Council's Corporate Plan 2012/14 & Executive Summary</p> <p>The corporate plan and its executive summary encapsulates the council's key priorities for improvement over the next 3 years. It is linked to the Local Area Agreement (LAA) and the national indicators. The plan has been developed from departmental plans following consultation with the Leader. Other Cabinet Members have been consulted by Directors concerning the departmental plans relevant to their portfolios. The plan will enable the council to monitor progress against key priorities.</p> <p>The Corporate plan and executive summary are available under separate cover.</p>	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	21 Mar 2011	<p>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 9 Amendments</p> <p>Report seeks approval to changes to the Capital Programme and Revenue Budget.</p>	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	18 Apr 2011	<p>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 10 Amendments</p> <p>Report seeks approval to changes to the Capital Programme and Revenue Budget.</p>	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;



Cabinet

11 NOVEMBER 2010

SUMMARY OF OPEN DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS REPORTED TO CABINET FOR INFORMATION

CABINET MEMBER

LEADER

Councillor Stephen Greenhalgh

7.1 CLARIFICATIONS TO THE GOLD RESOLUTION

Advising Members of an addendum to the Local Authority Gold Resolution, which vests the “Gold” Chief Executive with the necessary powers to act on behalf of all the London local authorities in an emergency. The addendum is required in order to:

1. formalise the role of Local Authority Gold in lower impact, emerging incidents;
2. update the trigger for empowering Local Authority Gold, including the use of delegated powers where Gold Command has not been convened;
3. authorise Local Authority Gold, in extreme and rapidly developing situations, to incur minimal levels of expenditure up to a sum not exceeding £1m in total.

Mutual aid – Memorandum of Understanding

This report further advises of a draft Memorandum of Understanding for mutual aid between local authorities responding to emergencies.

Decision taken by the Leader on: 14 October 2010

1. That the Council agrees the addendum to the Local Authority Gold Resolution, as set out in Appendix A to the report.
2. That the Council adopts the Memorandum of Understanding for Mutual Aid, as set out in Appendix B to the report.

Wards: All

**DEPUTY LEADER
(+ ENVIRONMENT
AND ASSET
MANAGEMENT)**
*Councillor Nicholas
Botterill*

**7.2 SHEPHERD'S BUSH ROAD – TRAFFIC
SIGNAL MODERNISATION PROGRAMME**

Detailing the proposed traffic management measures on Shepherd's Bush Road in order to address road traffic casualties and improve traffic flow by reducing delays and congestion along this route.

The scheme is to be funded by Transport for London (TFL) as part of their traffic signal modernisation programme for 2010/11 and their 'Local Transport Fund' allocation to the Borough.

Decision taken by Cabinet Member on: 14 October 2010

That approval is given for the removal of a pedestrian crossing on Shepherd's Bush Road, as detailed in paragraph 5, after the consultations carried out with residents, businesses and three local schools during July and August.

Ward: Addison

**CABINET MEMBER
FOR CHILDREN'S
SERVICES**
*Councillor Helen
Binmore*

**7.3 BRACKENBURY PRIMARY SCHOOL – SINGLE STOREY
EXTENSION TO CREATE A CHILDREN'S CENTRE**

Seeking approval to place an order under the Council's Measured Term Contract for Non-Housing Projects 2007/2010 to carry out the provision of a single storey extension to create a children's centre at Brackenbury Primary School, Dalling Road, London W6 0BA.

Decision taken by Cabinet Member on: 16 September 2010

That approval is given to award the contract for the works in this report to Philiam Construction & Development Limited in the sum of £86,800 (plus fees) as set out in para. 5.3 of the report. The works to be awarded under the Measured Term Contract for Non-Housing Projects 2007/2010.

Ward: Ravenscourt Park

**DEPUTY LEADER
(+ ENVIRONMENT
AND ASSET
MANAGEMENT)**
*Councillor Nicholas
Botterill*

7.4 ANNUAL TFL SPENDING SUBMISSION 2011/12

Setting out the schemes and initiatives that highways and transportation officers have developed to be submitted to and funded by TfL in 2011/12.

Similar to the 2010/11 'transition' year boroughs have committed funding levels for neighbourhood, corridor and smarter travel programmes. Maintenance and major projects are still subject to assessment and approval by TfL.

The proposals have been developed in the context of the need to maximise value for money in the use of resources in the present climate of financial stringency.

Decision taken by Cabinet Member on: 14 October 2010

To approve the submission of the LIP funding submissions to TfL for the corridors, neighbourhoods, smarter travel and maintenance programmes as laid out in chapters 4, 5 and 6 of the report.

Wards: All

**CABINET MEMBER
FOR COMMUNITY
CARE**
*Councillor Joe
Carlebach*

7.5 FAST TRACK SMALL GRANTS SCHEME, NOVEMBER 2010

Detailing allocations for the Fast Track Small Grants scheme aimed at local 3rd sector organisations.

Decision taken by Cabinet Member on: 14 October 2010

The Cabinet Member for Community Care agrees grant awards to the applicant organisations, totalling £88,613 as listed in Appendix 1 of the report. These awards are recommended in line with the stated funding criteria.

Wards: All

**DEPUTY LEADER
(+ ENVIRONMENT
AND ASSET
MANAGEMENT)**
*Councillor Nicholas
Botterill*

7.6 FESTIVE DECORATIONS ON THE PUBLIC HIGHWAY 2010

Setting out proposal for festive decorations on the public highway during Christmas 2010

Decision made by Cabinet Member on: 12 October 2010

That the proposals as set out within the report be approved.

Wards: All

**DEPUTY LEADER
(+ ENVIRONMENT
AND ASSET
MANAGEMENT)**
*Councillor Nicholas
Botterill*

**7.7 PARKING SERVICES – PENALTY CHARGE NOTICE
DEBT, CANCELLATION AND WRITE OFF POLICY**

Presenting the policy note for the identification and the writing off of debt related to Penalty Charge Notices (PCNs).

Decision made by Cabinet Member on: 12 October 2010

That approval is given to the policy for debt, cancellation and write off of Penalty Charge Notices as shown in Appendix A of the report.

Wards: All

**DEPUTY LEADER
(+ ENVIRONMENT
AND ASSET
MANAGEMENT)**
*Councillor Nicholas
Botterill*

**7.8 PROCUREMENT OF ROAD2000 LONDON WIDE ROAD
CONDITION SURVEY CONTRACTS**

Setting out the recommended procurement strategy for the re-tendering of the ROAD2000 Condition Survey contracts.

Decision made by Cabinet Member on: 12 October 2010

- 1. That approval be given to the procurement strategy and note the proposed re-tendering of the ROAD2000 Condition Survey contracts as set out in the report.**
- 2. To agree to advertise the ROAD2000 Condition Survey contracts.**

Wards: All

**DEPUTY LEADER
(+ ENVIRONMENT
AND ASSET
MANAGEMENT)**
*Councillor Nicholas
Botterill*

7.9 ASKEW ROAD SCHEME

Detailing proposed improvements to Askew Road. These improvements are part of the 2010/11 corridor / neighbourhood programme and will involve a range of road safety and streetscape improvements.

Funding has been provided specifically for this project by Transport for London and it has been designed on the basis of maximising value for money and reducing the costs to the council of maintenance and repairs.

Decision made by Cabinet Members on: 28 October 2010

That approval be given to officers carrying out the scheme implementation as a result of the positive outcome of the consultation carried out with residents and businesses in the area, at a total cost of £342k. as set out in paragraphs 5.1 - 5.4 of the report. Cabinet approved expenditure on this scheme within the 2010/11 programme/budget on 26 April 2010.

Wards: Askew; Ravenscourt Park

**DEPUTY LEADER
(+ ENVIRONMENT
AND ASSET
MANAGEMENT)**
*Councillor Nicholas
Botterill*

7.10 WENDELL PARK NEIGHBOURHOOD SCHEME

Detailing proposed improvements within the Wendell Park area. These improvements are part of the 2010/11 neighbourhood programme and will involve a range of road safety and streetscape improvements.

Funding has been provided specifically for this project by Transport for London and it has been designed on the basis of maximising value for money and reducing the costs to the council of maintenance and repairs.

Decision made by Cabinet Member on: 28 October 2010

That approval be given to officers to carry out the scheme implementation as a result of the outcome of the consultation carried out with residents and businesses in the area, at a total cost of £231k. as set out in paragraphs 5.1 - 5.3 of the report. Cabinet approved expenditure on this scheme within the 2010/11 programme/budget on 26 April 2010.

Wards: Askew; Ravenscourt Park

**DEPUTY LEADER
(+ ENVIRONMENT
AND ASSET
MANAGEMENT)**
*Councillor Nicholas
Botterill*

7.11 BROOK GREEN – AREA WIDE IMPROVEMENTS

Detailing proposed improvements within the area of Brook Green 20mph zone. These improvements are part of the 2010/11 Neighbourhood programme and will involve a range of road safety and environmental improvements, such as addressing road safety problems and concerns, provision of car club parking bays, decluttering the area of excessive street clutter, improving facilities for sustainable modes of transport and planting more trees in the area, etc.

Funding has been provided specifically for this project by Transport for London and it has been designed on the basis of maximising value for money and reducing the costs to the council of maintenance and repairs.

Decision made by Cabinet Member on: 28 October 2010

That approval is given to officers to carry out the scheme implementation as a result of the positive outcome from the consultation carried out with residents and businesses in the area at a total cost of £199,000 as set out in para 5 of the report. Cabinet approved expenditure on this scheme within the 2010/11 programme/budget on 26 April 2010.

Ward: Shepherd's Bush Green

**DEPUTY LEADER
(+ ENVIRONMENT
AND ASSET
MANAGEMENT)**
*Councillor Nicholas
Botterill*

7.12 RIVERWALK – IMPROVEMENTS

Detailing one of the four areas identified for proposed enhancements along the River Walk for this financial year. The area is Swanbank which is situated adjacent to Putney Bridge. The improvements are part of the 2010/11 corridor programme and will involve repaving, additional lighting, planting, relocation of the existing firegate, and other general enhancements.

Funding has been provided specifically for this project by Transport for London and it has been designed on the basis of maximising value for money and reducing the costs to the council of maintenance and repairs.

Decision made by Cabinet Member on: 28 October 2010

That approval is given to carry out Thames Path improvements at Swanbank at a total cost of £75,000 as set out in para.3 of the report.

Ward: Palace Riverside

LEADER
*Councillor Stephen
Greenhalgh*

7.13 IMPROVING THE STAFF STARTERS, MOVERS AND LEAVERS PROCESS

This proposal will improve the processes for staff starting work, moving job and or leaving the organisation are handled at H&F, addressing risks around potential fraud and actual cost.

Decision made by the Leader on: 28 October 2010

To approve total expenditure for the staff starters movers and leavers process improvement of £50,000 one-off, to be funded from the IT infrastructure projects revenue fund and £6,000 to be met by savings in the HFBP contract through better monitoring of lost mobiles.

Wards: All

LEADER
*Councillor Stephen
Greenhalgh*

7.14 EMPLOYEE ASSISTANCE PROGRAMME AWARD OF CONTRACT

The current contract for face to face employee counselling comes to an end on the 31st October 2010 with People at Work Ltd. The London Borough of Islington have established a framework agreement for a Employee Assistance provider. This framework agreement was advertised on the basis that other councils would be able to join. The report notes that due to the specialist nature of the service only 5 companies applied of which 3 were shortlisted. The Council have had representation on the Tender Appraisal Panel who recommended the award of the framework agreement to Employee Advisory Resource Ltd who trade as Workplace Options.

The bid from Workplace Options was the most economically advantageous in terms of price (lowest) and quality.

Decision made by the Leader on: 28 October 2010

That approval is given:

- (1) for the Council to join LB Islington's framework agreement for an Employee Assistance provider; and**
- (2) to appoint Employee Advisory Resource Ltd (trading as Workplace Options) to provide a Employee Assistance Programme for a period of 2 years with the option to extend for 2 further years on an annual basis (the current notional value over 4 years is approximately £47,000), as set out in section 3 of the report.**

Wards: All

LEADER
Councillor Stephen Greenhalgh

7.15 HAMMERSMITH BUSINESS IMPROVEMENT DISTRICT

The BID is now seeking a second five year term in order to invest c. £3.5m private sector finance into Hammersmith centre. Under the previous agreement the Council provided a voluntary contribution of £30k pa, it is recommended that this continues.

Decision made by the Leader on: 28 October 2010

That approval be given to renew the award of £30,000 pa provided to the Business Improvement District in Hammersmith.

Wards: All

CABINET MEMBER FOR CHILDREN'S SERVICES
Councillor Helen Binmore

7.16 APPOINTMENT OF LEA GOVERNORS- VARIOUS

This report records the Cabinet Member's decision to appoint LEA Governors, which falls within the scope of her executive portfolio.

Decision made by Cabinet Member on: 13 October 2010

- (1) To appoint Mrs Niniola Adetuberu as an LEA Governor to Randolph Beresford Early Years Centre for a period of four years commencing 13 October 2010, and;**
- (2) To appoint Mr Sola Adetuberu as an LEA Governor to Wendell Park Primary School for a period of four years commencing from 13 October 2010, and;**

(3) To appoint Mr Charles Forsyth as an LEA Governor to Greenside Primary School for a period of four years commencing 13 October 2010, and;

(4) To appoint Mr David Cann as an LEA Governor to Bentworth Primary School; for a period of four years commencing from 13 October 2010.

Wards: Wormholt and White City; Askew; College Park and Old Oak